

**NOMINATIONS FORM**  
**Elected representatives to**  
**the ALL (Executive\*) Council 2013**

**Being a Council member:**

The ALL Council is one of the most important bodies in the Association. It is made up of ten elected members and the elected officers of the Association. Thus it has a minimum of 12 members. Others are invited to attend the Council when the need arises to provide specific information or expertise and observers from other key partner organisations (e.g. the cultural institutes, other professional associations) are invited to attend. Two ALL staff also attend meetings: the Director and the Professional Officer. The Council is currently chaired by the Past President.

ALL is managed by a Board of Trustees (Management Board) which is responsible for the financial, legal, charitable and business aspects of ALL's work. The Council advises the Board on educational policy, membership recruitment and services to members, new initiatives (put forward by both the Board and the Council) and other aspects of languages education. It will raise issues from the field and advise the Board on how best the Association can respond. In doing so the Council needs to take into consideration the financial position of the Association; finance is therefore a major reporting item at each meeting.

The Council is a representative body and its composition needs to reflect the different sectors of languages education. Thus we seek nominations according to the following categories: primary, secondary, FE/AE and higher education (teacher education, undergraduate and postgraduate education, research). Council members may be called upon to represent the Association (according to their individual expertise) or invited to take part in additional meetings and other events.

Being on the ALL Council is an excellent opportunity to gain an overview of national policy matters and gives you the chance to shape ALL's future.

\*Note that the name of this Council is in the process of being changed from ALL Executive Council to ALL Council

**The role of a member of the Council is therefore one which requires:**

- a willingness to play an active part in the work of the Association;
- knowledge and experience of languages education in general as well as of a particular field/sector;
- time to attend at least two Council meetings a year and ALL events (e.g. Language World and / or other events) when possible.

**Suitable candidates will have some or all of the following attributes and experience:**

- experience of teaching languages in a school, college, university or other setting in the UK;
- experience of working with language teachers - in initial training, support, professional development or in other areas;
- knowledge of the wider context of languages education;
- familiarity with the work of professional associations or similar organisations;
- ability to make sound judgements, based on informed debate, on behalf of a charitable organisation.

**Facts:**

- The ALL Council meets at least twice a year, on Saturdays, normally in the summer and autumn terms.
- Meetings are regularly held in Leicester or London and occasionally in other places.
- All meeting expenses (travel, overnight accommodation where necessary) are reimbursed by the Association and lunch, tea and coffee are provided.
- Candidates are required to complete a Nominations Form, which must be signed by three supporters who are full individual members of the Association. Candidates are able to nominate themselves provided they have the required signatures in support.
- In the event of a ballot, this will be run by the Association using the single transferable vote system.

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**SECTION 1**

*Please provide as much information as possible in this section*

Name:

Full postal address:

Post code:

Membership number (if known):

Telephone:

Email:

Educational (or other) sector:

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**SECTION 2**

*Please give a **short** summary of your relevant experience and expertise, referring to the role description above. You may continue on a separate sheet (or in a separate document).*

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**SECTION 3**

*In a few words please sum up why you wish to be a member of the ALL Council.*

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**SECTION 4**

*Please provide the names of three paid-up full individual members who support your nomination.*

- 1.
- 2.
- 3.

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**SECTION 5**

*Declaration/signature*

I have read all the information above and agree to being nominated.

Signed:

*Return by post to ALL at the address below by **28 June 2013**.*

*You may email with an electronic signature, in which case your nominees will need to provide separate emails in support of your application. Send to [info@all-languages.org.uk](mailto:info@all-languages.org.uk) with **Council Nomination** in the subject heading*

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